

**SAMPLE COVER SHEET**

**Designating and Independent Petitions  
Filed In New York City  
and Counties which Utilize Petition Identification Numbering Systems**

*[ Place Name of Party or Independent Body Here ]*

<b>Name of Candidate</b>	<b>Public Office or Party Position</b>	<b>Residence Address</b> (Also mailing address if different)
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**Total Number of Volumes in Petition** ..... \_\_\_\_\_

**Identification Numbers** ..... \_\_\_\_\_

**The petition contains the number, or in excess of the number, of valid signatures required by the Election Law.**

**Contact Person to Correct Deficiencies:**

**Name:** \_\_\_\_\_  
(please print)

**Residence Address:** \_\_\_\_\_  
\_\_\_\_\_  
(also mailing address if different)

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_  
(Include if notice by fax desired)

**I hereby authorize that notice of any determination made by the Board of Elections be transmitted to the person named above:**

\_\_\_\_\_  
**Candidate or Agent**

# SAMPLE AMENDED COVER SHEET

Designating and Independent Petitions Filed in New York City

*[ Place Name of Party or Independent Body Here ]*

<b>Name of Candidate</b>	<b>Public Office or Party Position</b>	<b>Residence Address</b> <small>(Also mailing address if different)</small>
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**Total Number of Volumes in Petition** .....

**Identification Numbers** .....

The petition contains the number, or in excess of the number, of valid signatures required by the Election Law.

**Contact Person to Correct Deficiencies:**

**Name:** \_\_\_\_\_  
(please print)

**Residence Address:** \_\_\_\_\_  
\_\_\_\_\_  
(also mailing address if different)

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

I hereby authorize that notice of any determination made by the Board of Elections be transmitted to the person named above:

\_\_\_\_\_  
**Candidate or Agent**

"This is to certify that I am authorized to file this amended cover sheet."

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date**

**INSTRUCTIONS:** *Clearly identify the original cover sheet being amended or attach a copy of the original cover sheet being amended.*

## GENERAL OBJECTION FORM

**To:** The Board of Elections in the City of New York

**OBJECTOR:** Name: \_\_\_\_\_  
Residence Address: \_\_\_\_\_  
\_\_\_\_\_

**OBJECTOR'S CONTACT PERSON:**

(Note: The Objector may name himself or herself as the contact person)

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
(May be a business address) \_\_\_\_\_  
Telephone Numbers: \_\_\_\_\_  
Fax Number: \_\_\_\_\_

The objector hereby objects to the \_\_\_\_\_ petition which was filed  
(Designating/Independent Nominating)

with the Board of Elections which purports to name the following as a candidate in the

\_\_\_\_\_ Election to be held on \_\_\_\_\_, 20\_\_\_\_  
(Primary/General/Special)

for the office indicated:

Name: \_\_\_\_\_  
Residence Address: \_\_\_\_\_  
Public Office or  
Party Position: \_\_\_\_\_  
District: \_\_\_\_\_  
Political Party: \_\_\_\_\_

\_\_\_\_\_  
Objector's Signature

**SPECIFICATIONS OF OBJECTION**

TO: The Board of Elections in the City of New York

OBJECTOR: Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

OBJECTOR'S CONTACT PERSON:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(may be a business address)

Telephone Numbers: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Indicate if there is a different fax number to be used on Saturday or Sunday.

The objector submits the following specifications in support of the General Objection to the designating/nominating petition for:

CANDIDATE: Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Public Office or Party  
Position: \_\_\_\_\_

District: \_\_\_\_\_

Political Party: \_\_\_\_\_

PETITION VOLUME IDENTIFICATION NUMBERS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CANDIDATE'S CONTACT PERSON (from the petition cover sheet):

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Numbers: \_\_\_\_\_

Fax Number: \_\_\_\_\_

TOTAL NUMBER OF SIGNATURES ON PETITIONS: \_\_\_\_\_

NUMBER OF INVALID SIGNATURES ON PETITION: \_\_\_\_\_

The line by line and any other specific objections are attached.

\_\_\_\_\_  
Objector's Signature

**CERTIFICATE OF ACCEPTANCE**

(Section 6-146, Election Law)

I, \_\_\_\_\_, residing at  
(Candidate's Name)

\_\_\_\_\_  
(Address)

having been designated/nominated by the \_\_\_\_\_  
(Name of Party)

Party, as a candidate for the office of \_\_\_\_\_  
(Title of Office and Political Subdivision)

\_\_\_\_\_ district, do hereby ACCEPT such designation/nomination and  
(District Number if any)

consent to be such candidate of such party at a \_\_\_\_\_  
(Special/Primary/General)

election to be held on \_\_\_\_\_, 20 \_\_\_\_ .

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Candidate)

State of New York :

County of \_\_\_\_\_: ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me  
personally appeared \_\_\_\_\_, to me known and known to me to be  
the individual described therein, and who executed the foregoing instrument, and  
acknowledged to me that he/she executed the same.

\_\_\_\_\_  
Notary Public

(Sample Prepared by State Board of Elections)

**CERTIFICATE OF DECLINATION**

(Section 6-146, Election Law)

I, \_\_\_\_\_, residing at  
(Candidate's Name)

\_\_\_\_\_  
(Address)

having been designated/nominated by the \_\_\_\_\_  
(Name of Party)

Party, as a candidate for the office of \_\_\_\_\_  
(Title of Office and Political Subdivision)

\_\_\_\_\_ district, at a \_\_\_\_\_  
(District Number if any) (Special/Primary/General)

election to be held on \_\_\_\_\_, 20\_\_\_\_,

do hereby DECLINE such designation/nomination.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Candidate)

State of New York :

County of \_\_\_\_\_ : ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, to me known and known to me to be the individual described therein, and who executed the foregoing instrument, and acknowledged to me that he/she executed the same.

\_\_\_\_\_  
Notary Public

(Sample Prepared by State Board of Elections)

# CERTIFICATE OF AUTHORIZATION

(Section 6-120, Election Law)

We, \_\_\_\_\_ and \_\_\_\_\_  
(Presiding Officer) (Secretary)

Presiding Officer and Secretary of the meeting of the \_\_\_\_\_ Party  
of \_\_\_\_\_, DO HEREBY CERTIFY THAT: at a meeting of the  
(Political Subdivision)

\_\_\_\_\_ Committee of the \_\_\_\_\_, Party  
(Political Subdivision)

held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a quorum being present, said committee, by  
majority vote of the members present, did consent and authorize the nomination/designation of

\_\_\_\_\_ residing at \_\_\_\_\_  
(Name of Candidate) (Place of Residence)

\_\_\_\_\_ for the office of \_\_\_\_\_ as  
a candidate of the \_\_\_\_\_ Party for public office indicated, at the

\_\_\_\_\_ Election to be held on \_\_\_\_\_  
(Special/Primary/General) (Date of Election)

Said nomination/designation is authorized pursuant to the provisions of Section 6-120 of  
the New York State Election Law.

IN WITNESS WHERE OF, we have set our hands this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Secretary

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me personally came

\_\_\_\_\_ and \_\_\_\_\_  
to me known and known to me to be the persons described in and who executed the foregoing  
instrument and he/she duly acknowledged to me that he/she executed the same.

(11/99)f:\files\forms\author

\_\_\_\_\_  
Notary Public

(Sample prepared by the State Board of Elections)

**CERTIFICATE OF SUBSTITUTION BY COMMITTEE TO FILL VACANCIES AFTER DECLINATION, DEATH OR DISQUALIFICATION**  
(Section 6-148, Election Law)

WHEREAS, there exists a vacancy in the designation/nomination for the office of \_\_\_\_\_  
(title of office and political subdivision)

in the \_\_\_\_\_ district by the \_\_\_\_\_ Party caused by the  
(district number if any) (name of party)  
declination/death/disqualification of \_\_\_\_\_  
(name of original candidate)

THEREFORE, WE, the undersigned, constituting a majority of the duly authorized Committee to Fill Vacancies, do hereby certify that we have designated/nominated the following person to fill the above mentioned vacancy:

Name of new candidate: \_\_\_\_\_

Place of residence: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature of vacancy committee member

\_\_\_\_\_  
Signature of vacancy committee member

\_\_\_\_\_  
Signature of vacancy committee member

\_\_\_\_\_  
Signature of vacancy committee member

**AFFIDAVIT**

We, the undersigned, hereby affirm that we constituted a majority of the vacancy committee referred to in the above certificate and that the statements in such certificate are true.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

**CONSENT BY SUBSTITUTED CANDIDATE**

I, \_\_\_\_\_ hereby accept the above designation/nomination of the  
(Name of Substituted Candidate)

\_\_\_\_\_ Party, for the office of \_\_\_\_\_,  
(Name of Party) (Title of Office & Political Subdivision) (district # if any)

\_\_\_\_\_  
Signature of Candidate

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_ to me known and known to me to be the individual described in, and who executed the foregoing instrument, and acknowledge to me that he/she executed the same.

\_\_\_\_\_  
Notary Public



**CERTIFICATE OF SUBSTITUTION BY PARTY COMMITTEE AFTER  
DECLINATION, DEATH OR DISQUALIFICATION**  
(Section 6-148, Election Law)

WHEREAS, there exists a vacancy in the nomination for the office of \_\_\_\_\_  
(title of office and political subdivision)

in the \_\_\_\_\_ district by the \_\_\_\_\_ Party caused by the  
(district number if any) (name of party)  
declination/death/disqualification of \_\_\_\_\_  
(name of original candidate)

THEREFORE, WE, the undersigned, Presiding Officer and Secretary at a meeting at which there was a quorum of  
the \_\_\_\_\_ Party committee members last elected in the \_\_\_\_\_ (or members of such other  
(name of party) (political subdivision)  
committee as the rules of the party may provide), do hereby certify that the following named individual was nominated to fill the above  
mentioned vacancy by a majority of the committee members present at said meeting:

Name of new candidate: \_\_\_\_\_

Place of residence: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature of Presiding Officer

\_\_\_\_\_  
Signature of Secretary

**AFFIDAVIT**

We, the undersigned, hereby affirm that we were the Presiding Officer and Secretary at the committee meeting referred to in  
the above certificate and that the statements in such certificate are true:

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Secretary

Sworn to before me this  
\_\_\_ day of \_\_\_\_\_, 20\_\_\_

\_\_\_\_\_  
Notary Public

**CONSENT BY SUBSTITUTED CANDIDATE**

I, \_\_\_\_\_ hereby accept the above nomination of the  
(Name of Substituted Candidate)

\_\_\_\_\_  
(Name of Party) Party, for the office of \_\_\_\_\_  
(Title of Office & Political Subdivision) (district # if any)

\_\_\_\_\_  
Signature of Candidate

On this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, before me personally appeared \_\_\_\_\_  
to me known and known to me to be the individual described in, and who executed the foregoing instrument,  
and acknowledge to me that he/she executed the same.

\_\_\_\_\_  
Notary Public



## BOARD OF ELECTIONS

IN  
THE CITY OF NEW YORK

### PETITION HEARINGS NOTICE OF APPEARANCE

Date: \_\_\_\_\_

County: \_\_\_\_\_

Specification No(s): \_\_\_\_\_

Petition No(s): \_\_\_\_\_

Objector: \_\_\_\_\_

Candidate: \_\_\_\_\_

*I hereby appear in the proceedings before the Board of Elections in the City of New York with respect to the specification of objections indicated above.*

I appear as the \_\_\_\_\_ representative of the \_\_\_\_\_ Objector

(check if applicable)

\_\_\_\_\_ Candidate

Name: \_\_\_\_\_

Firm (if any): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

If the representative is not an attorney, a notice of authorization signed by the candidate or objector must also be filed with this notice of appearance.

#### NOTICE OF AUTHORIZATION

*I hereby authorize the person listed above to represent me at hearings at the Board of Elections.*

\_\_\_\_\_  
Signature of Candidate or Objector

\_\_\_\_\_  
Date

