

MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, DECEMBER 12, 2017 AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: Secretary Rosanna Vargas

Commissioners Jose Araujo, Maria R. Guastella, Michael Michel, Alan Schulkin, Simon Shamoun, Robert Siano, John Wm. Zaccone

Michael J. Ryan, Executive Director
Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Georgea Kontzamanis, Operations Manager
Steven H. Richman, General Counsel
Raphael Savino, Deputy General Counsel
Steven Guglielmi, Acting Director, Personnel
Valerie Vazquez, Director, Communications & Public Affairs
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Kate Doran, LWVNYC
Wendy Byrne, LWVNYC
Katharine Loving, NYC Campaign Finance Board

Secretary Vargas called the meeting to order at 1:34 P.M.

Commissioner Siano moved to adopt the minutes for the November 28, 2017 meeting. Commissioner Schulkin seconded the motion, which was unanimously adopted.

Commissioner Araujo moved to convene Executive Session for personnel matters. The motion was seconded and unanimously adopted.

Following Executive Session, the open public meeting resumed.

Mr. Richman reported that Mr. Ryan requested Board approval, pursuant to Section 2604(e) of the New York City Charter, to serve as a member of the Institutional Review Board (IRB) of Northwell Health, a tax-exempt not-for-profit healthcare network, while continuing to serve as Executive Director, which would not be in conflict with the purposes and interests of the Board and the City of New York. Commissioner Schulkin moved to grant Mr. Ryan approval to serve as a member of the IRB of Northwell Health and for the Office of the General Counsel to request a waiver from the New York City Conflicts of Interest Board for their concurrence. Commissioner Araujo seconded the motion, which was unanimously adopted.

Mr. Ryan reported the following actions that were taken in Executive Session:

- I. Cynthia Doty, a Trainer Assistant in the Manhattan Office, was appointed as the Deputy Chief Clerk of the Manhattan Office,

with the effective date of Sunday, December 10, 2017. This action was previously approved by the Executive Committee and was unanimously ratified by the full Board;

II. The Commissioners granted 210 hours Advance of Time to Wanda Davis, a Clerk in the General Office, retroactive to December 6, 2017. Ms. Davis' agency start date is August 3, 2009. This action was previously approved by the Executive Committee and was unanimously ratified by the full Board;

III. The Commissioners granted 140 hours Advance of Time to Frank Tosi, an Administrative Associate in the Bronx Office, to be paid back from his leave balances upon his return to work. Mr. Tosi's agency start date is October 24, 2004. This action was previously approved by the Executive Committee and was unanimously ratified by the full Board;

IV. The Commissioners granted 210 hours Advance of Time to Sheila Del Giorno, Chief Clerk of the Staten Island Office, effective November 28, 2017. Ms. Del Giorno's agency start date is March 5, 2006. This action was previously approved by the Executive Committee and was unanimously ratified by the full Board;

- V. The full Board unanimously ratified the Stipulation of Settlement for Matthew Holder, a Computer Programmer in the General Office, which was previously approved by the Executive Committee;
- VI. Based on a Disciplinary Hearing conducted yesterday, December 11, 2017, Naquan Grant, a Voting Machine Technician in the Queens Voting Machine Facility, is terminated immediately. This action was previously recommended by the Borough Committee and was unanimously ratified by the full Board;
- VII. The full Board unanimously approved the Stipulation of Settlement for Philip Kebreau, a Voting Machine Technician in the Bronx Voting Machine Facility, which was previously recommended by the Borough Committee;
- VIII. The full Board unanimously approved the Stipulation of Settlement for Tyheem James, a Clerk in the Brooklyn Office, which was previously recommended by the Borough Committee;
- IX. The Commissioners unanimously granted 210 hours Advance of Time to Patricia Cortez, a Business Analyst in the General Office, retroactive to December 11, 2017, and to be paid back

upon her return to work. This action was previously approved by the Borough Committee;

- X. The Commissioners unanimously granted 210 hours Advance of Time to Lawrence Capici, an Administrative Assistant in the Manhattan Office, retroactive to November 22, 2017. Mr. Capici's agency start date is June 21, 1998. This action was previously approved by the Borough Committee;
- XI. The Commissioners, absent Commissioner Araujo, granted 70 hours Advance of Time to Raquel Torres, a Voting Machine Technician in the General Office, retroactive to December 5, 2017. Ms. Torres' agency start date is March 11, 2012. Commissioner Araujo was not present for the discussion, deliberation or vote concerning this matter;
- XII. The Bronx Borough Committee increased their temporary employee allocation from 16 per Party to 20 per Party due to a Special Election to be conducted after the New Year.

Commissioner Zaccone moved to adjourn the meeting. The motion was seconded and unanimously adopted.

The next stated meeting of the Commissioners will be held on Tuesday, December 19, 2017 at 1:30 P.M.