

MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, JUNE 21, 2016
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Maria R. Guastella
 Secretary Frederic M. Umane

Commissioners Jose Araujo, John Flateau, Lisa Grey, Michael Michel,
Michael A. Rendino, Alan Schulkin

Michael J. Ryan, Executive Director
Pamela Perkins, Administrative Manager
Georgea Kontzamanis, Operations Manager
Steven H. Richman, General Counsel
Raphael Savino, Deputy General Counsel
Valerie Vazquez-Diaz, Director, Communications & Public Affairs
Nina M. Crispino, Director, Personnel
Debra Leible, Coordinator, Election Day Operations
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Michael Quigley
 Catherine Gray
 Anna-Maria Thomas
 Amanda Melitto, CFB
 Kate Doran, LWVNYC
 Monica Bartley
 K. Loving, NYC CFB

President Guastella called the meeting to order at 1:39 P.M.

Mr. Richman introduced Cali Madia, the new Contract Attorney, who will be working in the Office of the General Counsel. The Commissioners welcomed Ms. Madia to the Board.

Commissioner Michel moved to adopt the minutes for the June 14, 2016 meeting. Commissioner Grey seconded the motion, with Commissioner Rendino abstaining. The motion was adopted.

Secretary Umane inquired if the Board is prepared for the June 28, 2016 Federal Office Primary Election. Mr. Ryan reported that staff is prepared and reported on the status of the following election preparations:

- The Commissioners' Reform Party Plan has been executed for the 39 Reform Party voters. All letters notifying the voters if their poll site has changed or does not change were mailed via USPS First Class Mail on June 17, 2016. Mr. Ryan recalled that only Manhattan, Brooklyn, Queens and the Bronx are affected by the Reform Party Primary.
- The Voting Equipment Operations Unit (VEOU) has deployed a total of 31,447 individual pieces of equipment. A total of 1,644 scanners

and 701 Ballot Marking Devices (BMDs). The voting machine delivery process is underway.

- All Borough Offices will complete the assigning of poll workers by the end of the week. The percentages per borough of the filled poll worker assignments to date follow:
 - Manhattan – 89%
 - Bronx – 97%
 - Brooklyn – 82%
 - Queens – 94%
- The EVS Department has adjusted the Election Night Reporting (ENR) website so that the Reform Party results will not show as it is a Write-In Only election. Due to the small number of potential voters, the Reform Party Primary Election will be manually canvassed by Congressional District, not by Election District/Assembly District.

Commissioner Schulkin reported that a construction crane has been set-up in front of Manhattan's Voting Machine Facility's loading dock and expressed concerns that it may be interfering with the voting equipment delivery process for the June 28, 2016 Federal Primary Election. Mr. Ryan reported that prior to the commencement of the building's external reconstruction, the Board made it clear to that building's management that

the construction schedule cannot interfere with the Board's election schedule. Mr. Ryan reported that he will follow-up on this matter.

Commissioner Flateau inquired about the specific number of poll worker vacancies in Brooklyn. Ms. Leible reported that she will provide that information to Commissioner Flateau.

Due to the June 28, 2016 Federal Office Primary Election next week, there was a consensus among the Commissioners to schedule the next meeting of the Commissioners on Tuesday, July 5, 2016 at 1:30 P.M. Secretary Umane moved to authorize a Commissioners' Committee consisting of either two (2) or four (4) Commissioners to hold the next meeting in the event there is not a full quorum on July 5, 2016. Commissioner Flateau seconded the motion, which was unanimously adopted.

Secretary Umane moved to convene Executive Session for purposes of personnel and litigation matters. Commissioner Grey seconded the motion, which was unanimously adopted.

Following Executive Session, the open public meeting resumed and Mr. Ryan reported the following actions taken in Executive Session:

- I. The Commissioners voted unanimously to extend the existing Memorandum of Understanding (MOU) with the Asian American Legal Defense and Education Fund (AALDEF) concerning the Board's Language Assistance Plan (LAP) for an additional three (3) years to 2019. This action will be confirmed in formal writing between AALDEF and the Board;
- II. Queens personnel changes:
 - a. Marie Fabrizi will be vacating her title as Director of Equipment and will be returning to the Queens Office as the Voter Registration Supervisor and assuming the title of Administrative Assistant, and;
 - b. Raymond Hummel will be vacating his title as Administrative Assistant and assuming the title of Director of Equipment in the Executive Office, and;
 - c. Thomas Haeberle will be assuming Mr. Hummel's vacated title of Administrative Assistant;
- III. The Commissioners have authorized temporary positions within the current head count for each Borough. Each Borough

Commissioner was authorized to fill the following positions from the temporary position allocations:

- a. Four (4) Temporary Financial Clerk positions, and;
- b. One (1) Temporary Trainer Assistant position.

Secretary Umame moved to adjourn the meeting. President Guastella seconded the motion, which was unanimously adopted.

The next stated meeting of the Commissioners will be held on Tuesday, July 5, 2016 at 1:30 P.M.