

MEETING OF THE
COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, APRIL 23, 2013
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Frederic M. Umame
 Secretary Gregory C. Soumas

Commissioners Dent, Guastella, Michel, Shamoun, Sipp

Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Steven H. Richman, General Counsel
Raphael Savino, Deputy General Counsel
John Ward, Finance Officer
Valerie Vazquez, Director, Communications and Public Affairs
Dorothy Delayo, Director, Personnel
John Luisi, Agency Chief Contract Officer, Procurement
Giacomo Kmet, Temporary Contract Attorney, OGC
Anibal Luque, Temporary Contract Attorney, OGC
Kenneth M. Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Monica Bartley, CIDNY
 Marjorie Shea, LWV
 John D. Smith
 A. B. Britton, KLC GOP USA
 Lew Santos
 Will Colegrove, for Council Member Gale Brewer
 K. Loving, CFB
 M. Benjamin

President Umane called the meeting to order at 1:40 P.M.

Secretary Soumas requested to add a Manhattan personnel item to the agenda for public session.

Commissioner Sipp moved to table the minutes of the April 16, 2013 meeting which was unanimously adopted.

President Umane announced with great sadness the passing of John Wolf who was a long time employee at the Board. He was employed at the Board for 17 years. Mr. Wolf was a former Deputy Chief Clerk of the Manhattan Office, and then a staff member in the Candidate Records Unit in the Executive Office. President Umane held a moment of silence for Mr. Wolf.

Mr. Savino presented Commissioner Michel's request to serve as President, Board Member, and an advisor at nonprofit educational organizations pursuant to New York City Charter Section 2604(e). Copies of Commissioner Michel's and Mr. Savino's memorandums are in the agenda. Mr. Savino stated that Commissioner Michel's written request was

reviewed by the Office of the General Counsel and it was determined that there is no conflict with his official duties and responsibilities at the Board, the educational organizations, and their receipt of City and State funds. Mr. Savino asked for the Commissioners' authorization to communicate the same in writing to the Conflicts of Interest Board. President Umane moved to approve Commissioner Michel's request as recommended by Mr. Savino and as per past practice. Secretary Soumas seconded the motion, which was unanimously adopted.

Mr. Luisi presented the New York State Office of General Services (OGS) contract renewal for Stanley Convergent Solutions, Inc. He distributed copies of his memorandum to the Commissioners. Mr. Luisi recalled that this item was tabled at a previous meeting. In response to the queries at the April 9, 2013 Commissioners' Meeting, these security cameras can be monitored remotely. The Board's MIS Department and the vendor determined that camera monitoring is best done utilizing the local cable companies, specifically Time Warner or Cablevision, under separate contracts. Mr. Luisi stated that the Stanley Convergent Solutions, Inc. contract is for the security alarm system monitoring and maintenance, and motion-activated cameras with long-term recording and playback

capabilities at all Board facilities. He added that Stanley Convergent Security Solutions, Inc. provided excellent service to the Board for the prior five (5) year contract period. The proposed renewal is for another five (5) year term to expire on April 30, 2018. The total amount of the contract is \$678,180 (\$135,636 per year). Commissioner Dent asked Mr. Luisi if the Board used the competitive bidding process before selecting Stanley Convergent Security Solutions, Inc. Mr. Luisi replied that Stanley Convergent Security Solutions, Inc.'s pricing is dramatically lower than other vendors' pricing because it is an OGS vendor. Mr. Richman stated that the OGS put a contract out to bid, negotiated the pricing, and awarded the contract to Stanley Convergent Security Solutions, Inc. Secretary Soumas inquired if this recommended contract meets full compliance for all City procurement guidelines. Mr. Richman replied yes. President Umame inquired if this vendor is in the City's Vendor Information Exchange System (VENDEX). Mr. Luisi replied yes. Commissioner Dent moved to authorize the renewal of the contract which was unanimously adopted.

Mr. Ward presented the Vacancy Report dated April 23, 2013. A copy of the report is in the agenda.

Secretary Soumas reported that he and President Umane conducted a Disciplinary Hearing for McClinton Irby, an Administrative Assistant in the Manhattan Office. Based on the Hearing, it is the Manhattan Commissioners Committee's recommendation to terminate McClinton Irby, effective immediately, by close of business today. The full Board unanimously adopted the Manhattan Commissioners Committee's Report.

President Umane moved to convene an Executive Session to discuss litigation and personnel matters which was unanimously adopted.

Following Executive Session, the open public meeting resumed and President Umane reported on the actions taken in Executive Session:

- I. The Commissioners unanimously appointed Gerald Sullivan, a Trainer Assistant in the Candidate Records Unit in the Executive Office, as the Director of Equipment in the Executive Office, with an incoming annual salary of \$53,210, effective April 28, 2013. This appointment fills Robert Hornak's vacant position;
- II. The Commissioners unanimously transferred Rosemarie Iacovone, a Clerk in the Queens Office, to the Phone Bank in

the Executive Office, effective April 28, 2013;

- III. The Commissioners unanimously transferred Philip Ragusa, an Administrative Assistant in the Queens Voting Machine Facility, to the Election Day Operations Unit in the Executive Office, effective April 28, 2013. This transfer fills Nicholas Bellucci's vacant position;
- IV. The Commissioners unanimously appointed Manual Caruana as an Administrative Assistant in the Queens Voting Machine Facility at a new hire annual salary of \$40,628, effective April 28, 2013. This appointment fills Philip Ragusa's vacant position;
- V. The Commissioners unanimously appointed Scott Jordan as an Administrative Associate in the Queens Office at a new hire annual salary of \$48,289, effective April 28, 2013. This appointment fills Natalie Dubovici's vacant position.

President Umane moved to adjourn the meeting which was unanimously adopted.

The next stated meeting of the Commissioners is scheduled for

Tuesday, April 30, 2013 at 1:30 P.M.