

MEETING OF THE  
COMMISSIONERS OF ELECTIONS  
HELD ON TUESDAY, JULY 24, 2012  
AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, EVS CONFERENCE ROOM  
NEW YORK, NY 10004

---

PRESENT:       President Maria R. Guastella  
                  Secretary Frederic M. Umane

Commissioners Araujo, Barrera, Dent, Polanco, Sipp, Soumas, Stupp

Dawn Sandow, Deputy Executive Director  
Pamela Perkins, Administrative Manager  
Steven H. Richman, General Counsel  
John Ward, Finance Officer  
Dorothy Delayo, Director, Personnel  
Valerie Vazquez, Director, Communications and Public Affairs  
Raphael Savino, Director, Campaign Finance Enforcement Reporting  
John Naudus, Manager, Electronic Voting Systems  
Charles S. Webb, III, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

GUEST:       Al Roundtree, NYDLC  
                  Kate Doran, League of Women Voters  
                  Joe Lawrence, CFD  
                  Quentin Morgan  
                  Alex Greenwald  
                  Patrick McClellan, for Assembly Member Kavanagh  
                  Seth Grossman, City Council  
                  Alex Camarda, Citizens Union  
                  Monica Bartley, CIDNY  
                  John D. Smith

---

President Guastella called the meeting to order at 1:34 P.M.

Commissioner Barrera moved to table the minutes of the June 19, 2012 and July 3, 2012 meetings. Commissioner Araujo seconded the motion. Commissioners Stupp and Dent abstained on the July 3, 2012 minutes because they were not present at those meetings. The motion was adopted.

Ms. Sandow reported that the New York City Council Committee on Governmental Operations Hearing is on August 8, 2012 at 1:00 P.M. A copy of the City Council letter from Chair Gale A. Brewer is in the agenda. Ms. Sandow stated that Board Staff is currently working on the draft Testimony. Commissioner Sipp requested for the Commissioners to review the draft before it is presented to the City Council.

Commissioner Dent requested an Executive Session to discuss a Brooklyn personnel matter.

Secretary Umane requested to discuss a Manhattan personnel matter in Executive Session contingent upon the arrival of Commissioner Soumas.

Mr. Johnson distributed the citywide Specifications Filed Report to the Commissioners. He proposed to have Staten Island, Manhattan and Bronx matters on the Calendar at the July 30, 2012 Hearings and Queens and Brooklyn matters on the Calendar at the July 31, 2012 Hearings. Commissioner Sipp moved to adopt the proposed Calendar for the Hearings. Secretary Umane seconded the motion, which was unanimously adopted. Mr. Richman stated that the Calendar will be posted on the Board's website and at the Front Counters.

Mr. Richman requested for the Commissioners to appoint a Cover Sheet Review Committee on Designating Petition matters today after the Commissioners' Meeting, Thursday, July 26, 2012, and Monday, July 30, 2012. The Commissioners discussed their schedules. The schedule follows:

- Tuesday, July 24 – Commissioners Umane and Barrera
- Thursday, July 26 – Commissioners Stupp and Araujo
- Monday, July 30 – Commissioners Sipp and Araujo

The schedule for the Commissioners' Cover Sheet Review Committee will be posted on the Board's website and at the Front Counters.

Ms. Vazquez provided an update on the Poll Site Locator Application (App) and the Poll Site Reporting Tablet App. She stated that both of these Apps were fully funded. The Poll Site Locator App is a public education tool that will allow NYC residents to view their sample ballot, use GPS directions from their current location to their poll site, and they can sign-up to receive alert notifications from the Board. The Poll Site Locator App is compatible with Apple iPhone, Apple iPad, Android, BlackBerry, and Windows platforms. The release date for Android, BlackBerry and Windows is September 7, 2012. The release date for Apple is October 15, 2012. Secretary Umane stated that he would like to see a tab on the App to direct voters to the Board's website. Ms. Vazquez reported that the Board's website is not designed to be smartphone friendly. Ms. Vazquez reported that the Poll Site Reporting Tablet App would be used by the Board's AD Monitors on Election Day to complete and track their poll site reports in real time. The AD Monitors could check-in and check-out at poll sites, record, save and submit Monitor and Incident Reports, as well as photos. She stated that the bipartisan AD Monitors Teams will be launching a pilot using twenty (20) Tablets.

Commissioner Polanco requested for the Board to ask the New York City Council to fund a second Voter Information Notice to be mailed citywide before the November 6, 2012 General Election. Ms. Sandow stated that she will make a request for a budget modification. Secretary Umane stated that he is not in favor of that request because there are other City agencies that have obligations to advise the voters of the upcoming elections. Commissioner Soumas stated that the Voters Assistance Commission (VAC) should assist the voters and recommended for the Board to write them a letter concerning this matter.

President Guastella noted that Commissioner Soumas joined the meeting.

Mr. Naudus reported on the Archival Procedures for Re-use of PMDs. A copy of the report is in the agenda. He provided a summary of the report. Mr. Naudus stated that he provided detailed procedures for the archival of election or testing results and the re-use of PMDs. Data retrieved from PMDs used in elections or testing is archived for two (2) years in compliance with NYS Election Law, Section 3-222. As mandated by the Commissioners of Elections, Board Staff would implement the

procedures detailed in the report in an accurate and uniform manner in the Board's Executive Office and the five (5) Borough Offices. Mr. Naudus stated that the Board could save a total of over \$2.5 million. Commissioner Araujo confirmed that this is a State Board procedure. Mr. Naudus stated that the State Board's procedure is very generic so he provided a more detailed report for the City Board's Staff. Secretary Umame moved to adopt the Archival Procedures for Re-use of PMDs. Commissioner Dent seconded the motion, which was unanimously adopted.

Mr. Ward presented the Comparative Expenditures report dated July 24, 2012. A copy of the report is in the agenda.

Commissioner Araujo requested for Ms. Sandow to include the cost savings for the archival procedures for re-use of the PMDs in the Board's Testimony.

Commissioner Barrera moved to convene an Executive Session to discuss personnel matters. Secretary Umame seconded the motion, which was unanimously adopted.

Following the Executive Session, the open public meeting resumed and Secretary Umane reported on the actions taken in Executive Session.:

- I. The Commissioners granted an advance of three (3) months sick leave to Gwendolyn Youngblood, the Director of Equipment in the Executive Office.
- II. The Commissioners unanimously approved the Manhattan Committee Report with the following recommendation that John Wood, a Voting Machine Technician, and James Lashely, a Clerk, to be placed on one (1) year probation and (one) 1 week suspension to be applied one (1) day per pay period.

Commissioner Stupp moved to adjourn the meeting. Commissioner Dent seconded the motion, which was unanimously adopted.

The next stated meeting of the Commissioners is scheduled for Tuesday, July 31, 2012 at 1:30 P.M. Secretary Umane reminded the members of the public that there are Hearings on Designating Petitions next Tuesday so the meeting may be cancelled. If cancelled, a public notice will be posted on the Board's website.