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December 14, 2018

**Re: Chinese & Korean LAP Advisory
Group Meeting**

Dear Sir or Madam,

Please be advised that a meeting will be held with our Chinese and Korean Language Assistance Program Advisory Groups on Monday January 14, 2019 at 11:00 AM in the 6th Floor Hearing Room, 42 Broadway, New York, N.Y., 10004.

We will be addressing the most effective ways to provide election materials, information and assistance to Chinese and Korean American voters. In addition, we will discuss enhancing voter outreach for the New York City Board of Election's language assistance programs.

Please also be prepared to discuss any concerns that you may have in the conduct of the recent Primary and General Elections.

If you or your organization would like to participate, please contact:

Coordinator of Language Assistance Programs:

Rachel Knipel – (212)487-5710

E-mail – RKnipel@boe.nyc.ny.us

If you know anyone else who might be interested, please feel free to share the above information. Thank you for your assistance and participation.

Yours truly,

Michael J. Ryan
Executive Director